

# City of Brownsdale

Garden Spot of Mower County

Mayor – Jeff Foster Council Members – Gene Crabtree, Debra Schuette, Jessica Bakken, Rick Smith

City Clerk/Treasurer – Adria Vargas

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## City Council Regular Meeting March 2<sup>nd</sup>, 2020

Mayor Jeff Foster called the meeting to order at 7:00 P.M.; everyone stood for the Pledge of Allegiance.

Present: Mayor Jeff Foster; Council Members: Gene Crabtree, Debra Schuette, Rick Smith, Jessica Bakken,

City Employees: City Librarian: Deb Smith, City Clerk: Adria Vargas, Assistant Librarian: Shelley Vogel (Absent)

and Police Chief: Jon Smerud (Absent) City Maintenance: Wayne Baldner

Public in attendance:

Mary Moritz, Jan Ball, Jenelle Parks, Loren Swanson, (Jon Holst, Sharrie Garbisch; Representing Greenwood Cemetery) (Greg Larson, Mabelle Flugum; Representing Hill Larson CPA)

**February 3<sup>rd</sup>, 2020 meeting minutes stood approved as written after one correction being made Council Member Bakken was marked as present but was absent.**

### **Public Comment:**

The Mayor addressed the public for comment. After hearing none moved on to new business.

### **Old Business**

### **New Business**

Mabelle Flugum gave the Council the 2019 Audit report results. She stated that the City has a clean unmodified report for the 2019 Fiscal year. She went through the cash basis and balances as stated in the report she discussed foot notes 1-11 and that the increase in insurance costs, the pavilion project, tax abatement, wages, and the 2020 payoff of the 2009A bond if the Council has any thoughts on raising the levy next year. Mabelle also read two additional letters Independent Auditors Report and Communication With Those Charged With Governance. She stated that the Council can engage another opinion but that this is a non-bias opinion. She stated it was not difficult to work with the City or any of its employees in seeking information to complete the audit. A copy of this information is on record and may be read in the City Clerks office upon request.

Sharrie Garbisch and Jon Holst approached the Council with the financial difficulties of the Greenwood Cemetery just outside of Brownsdale. Sharrie stated that they will be approaching the township at the upcoming meeting for a possible donation to keep the cemetery solvent, and with that wanted to ask the City for monetary support. The Clerk suggested that they also approach the Brownsdale Fire Department charitable gambling board for some relief as well. After the discussion the Council

Crabtree made a motion to donate \$5,000 dollars to the Greenwood Cemetery. Council Member Schuette seconded the motion. 5 Yeas, 0Nays. Carried.

Council Member Crabtree made a motion to adopt Resolution 2020-11 amendment to Resolution 2020-07 approving additional Election Judges for all upcoming 2020 Elections, Council Member Bakken seconded the motion. 5Yeas, 0Nays. Carried.

Council Member Schuette made a motion to adopt Resolution 2020-12. Accepting the auditors report for 2019 year. Council Member Smith seconded the motion. 5 Yeas, 0Nays. Carried.

Council Member Schuette made a motion to send Council Member Smith, Public Works and Clerk to safety and loss control training hosted by the League of MN Cities in Rochester MN on April 21<sup>st</sup>, 2020 for the cost of \$20.00 per person. Council Member Crabtree seconded the motion. 5Yeas, 0Nays. Carried.

### **Public Works Report:**

Wayne asked that the roof of the Community Building be inspected as weather and time allows. Stating that he and the Clerk have noticed some water spots in the men's bathroom and some separating tiles in the Clerks office.

Wayne reported to the Council that Todd will be coming to Brownsdale to do a ride around to determine which streets could be chip sealed and which should just be filled and which streets are due for an overlay. The discussion also included Grove, West, Shania, Melissa and Cedar streets. Wayne said he would call and get something set up depending on the weather and the road cover and let them know. They also discussed how deep and wide a crack would have to be to fill before chip sealing and the of the chip seal once its complete to be around 5 years of wear time.

**City Police Officer's Report:** available at the City Clerk's office upon request.

### **Library:**

Deb presented the Council with March activities calendar. Deb stated that she has the Strategic Plan results and would ask the City to support her and the library with the changes and needs.

Deb advised the Council about a book drop plate has been done and donated from Akkerman and is grateful of there support.

### **Bills were presented and signed**

**Council Member Crabtree made a motion to adjourn the meeting at 8:06 pm. Council Member Schuette seconded the motion. 5 Yeas, 0 Nays. Carried. The meeting stood adjourned at 8:06 pm.**

Adria Vargas; City Clerk/Treasurer