

City of Brownsdale

Garden Spot of Mower County

Mayor – Jeff Foster Council Members – Debra Schuette, Jessica Bakken, Rick Smith, Raughn Oakland

City Clerk/Treasurer – Adria Vargas

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City web site: brownsdalemn.com

City Council Meeting

December 1st ,2021

Present: Mayor Jeff Foster; Council Members: Debra Schuette, Rick Smith, Jessica Bakken, Raughn Oakland

City Employees: City Clerk: Adria Vargas, Police Chief: Jon Smerud, City Maintenance: Wayne Baldner

Public in attendance: Jan Ball, Loren Swanson, Don Peterson, Mary Moritz, Deb Smith, Robb Luthe

Mayor Jeff Foster called the meeting to order at 7:00 P.M.; everyone stood for the Pledge of Allegiance.

November 1st, 2021, regular Meeting Minutes stood approved as written

Public Comment:

Robb Luthe asked the Council what can be done about various unlicensed vehicles around town, he stated it just doesn't look good for our town. Officer Smerud stated that he's working with a bunch to move them or license them. He stated that it's a small town and its easier that way.

Richard Borcharding asked the City Council to approve a Resolution allowing the Fire Department to continue with the Charitable Gambling at the firehall and at the Brownsdale Frontier Lounge. Council Member Schuette made a motion to adopt resolution 2021-19. Council Member Bakken seconded the motion. 5Yeas, 0Nays Carried.

Old Business: After Hearing none moved on to new business.

New Business

Council Member Schuette made a motion to adopt Resolution 2021-18 to combine polling places with RedRock Township and setting the polling place as 103 East Main Street Brownsdale, MN. 55918. Council Member Bakken seconded the motion. 5Yeas,0Nays. Carried.

The Council had a brief discussion about the recent overheating of the City Computer. **Council Member Bakken made a motion to purchase a computer, Microsoft Suite and QuickBooks upgrade, and installation not to exceed \$1,500.00 Council Member Schuette seconded the motion. 5Yeas, 0Nays Carried.**

The Council discussed a tax forfeited property within the Brownsdale City limits, the property in question is PIN 22.005.0090 owned by RWLS with the amount of tax and assessment liens against the property as \$25, 649.97. After the discussion **Council Member Bakken made a motion to not redeem purchase of 22.005.0090 Council Member Schutte seconded the motion. 5Yeas, 0Nays. Carried**

Council Member Bakken made a motion to suspend the regular meeting at 7:29pm. to hold a public hearing to certify the final tax levy. Council Member Smith seconded the motion. 5Yeas, 0Nays. Carried.

After a brief discussion about the Levy the Council moved to pass resolution 2021-17 Certifying the Final Tax levy for the 2022 tax year. **Council Member Schuette made a motion to certify the tax levy by adopting Resolution 2021-17. Council Member Smith seconded the motion. 5Yeas,0Nays, Carried.**

City of Brownsdale

MINNESOTA

RESOLUTION 2021-17

A RESOLUTION CERTIFYING FINAL 2022 TAX LEVY

WHEREAS, the City Council of the City of Brownsdale, Minnesota, Mower County that the following sums are proposed amounts to be levied for the year 2022, upon the taxable property in said City of Brownsdale.

GENERAL FUND – \$135,913.00

DEBT SERVICE – \$ 66,053.00

Bond 2012A- \$31,500.00

Bond 2016A- \$34,553.00

TOTAL – \$201,966.00

NOW, THEREFORE BE IT RESOLVED, the continuation hearing was held on December 1st,2021 at 7:30pm at the monthly City Council meeting.

The Brownsdale City Clerk/Treasurer is hereby instructed to transmit a certified copy of the Resolution to the County Auditor of the County of Mower, State of Minnesota.

Passed by the City of Brownsdale this 1st day of December, 2021

Council Member Bakken made a motion to adjourn the public hearing at 7:36pm. Council Schuette seconded the motion. 5Yeas,0 Nays. Carried. Regular meeting opened at 7:37pm.

Public Works Report: Wayne reported that the new plow blade has arrived and has been installed. Wayne also asked that the Council think on upcoming projects for the 2022 year as to allow for bids in a time frame that we can be scheduled in for completion in the 2022 year. The Council spoke briefly on the bringing the pumps above ground at the Lift Station. The Council also discussed having Brian Johnson from Jones, Haugh and Smith come to an upcoming meeting the help with the projects. Wayne also discussed the recent accident with the City Maintenance truck. Wayne stated that no one was seriously hurt so that was a good thing but that the truck isn't in good shape. Wayne stated we are still waiting for the accident report to be able to move forward. The Council also gave verbal approval for Wayne to use

his personal vehicle in the meantime and will charge mileage. Clerk to check into insurance liability as to cover Wayne's use of his vehicle while working for the City.

Council Member Schuette made a motion to suspend the regular meeting at 7:59 pm to hold the public hearing. **After a short discussion Council Member Schuette made a motion adopting Ordinance 2021-2 setting a street address for PIN 22.007.0060 to 401 Market Street SE, Brownsdale, MN. 55918. Council Member Bakken seconded the motion. 5Yeas,0Nays. Carried.**

Council Member Schuette made a motion to adjourn the public hearing at 8:05pm Council Member Bakken seconded the motion. 5Yeas, 0Nays Carried.

City Police Officer's Report: available at the City Clerk's office upon request. The Council had a short discussion about the new police squad vehicle outfitting. Jon brought a quote for outfitting. The Council decided to go with CAS and allow them to order the equipment as specified on the quote. **Council Member Schuette made a motion to purchase squad equipment from CAS not to exceed \$15,000 Council Member Smith seconded the motion. 5Yeas,0Nays. Carried.**

Officer Smerud discussed the recent string of break ins that have happened over the course of the weekend. Officer Smerud asked that if anyone has keys that are missing to please call City Hall.

Library: Library Director Smith submitted a monthly library report for Council's review.

Council Member Smith stated that he will abstain from the library budget vote but will be voting on all Library topics in the future he stated that he has called the league of MN Cities and will be speaking to his own attorney because he lives with Deb Smith the Librarian, but the finances are all separate. Then there shouldn't be a conflict of interest. Mayor Foster stated that Clerk Vargas contact the League and find out how to proceed with the matter at hand. Jeff stated that there may be the need to get the City Attorney involved at a later time.

The Council discussed the library budget for 2022. After much discussion Council Member Schuette made a motion to budget \$43,500 dollars for library expenses. Council Member Oakland seconded the motion. 3Yeas, 0Nays Carried (Council Member Bakken and Council Member Smith Abstained)

The Council set the Council Meeting Schedule for 2022. Jan. 3, Feb.7th, March 7th, April 4th, May 2nd, June 6th, July 5th, Aug. 1st, Sept 6th, October 3rd, Nov. 7th, and Dec 5th and (Jan. 3rd, 2023)

Bills were presented and signed

Council Member Bakken made a motion to adjourn the meeting at 8:42pm. Council Member Schuette seconded the motion. 5 Yeas, 0 Nays. Carried. The meeting stood adjourned at 8:42pm

